

EMPLOYER GRANTS – NEW TRAINEES

The Construction Training Fund can provide a subsidy of up to \$15,500 *including additional subsidies (GST not applicable)* to employers who directly indenture trainees in a recognised Certificate II, III or IV traineeship.

To be eligible for the training grant, an employer must be able to demonstrate that the trainee/s will be **actively involved in the on-site construction/installation or on-site fabrication process in WA's building and construction industry**. Employers may be required to provide documentary evidence of the level of their direct involvement in the building and construction industry, including a declaration of the type of work conducted over the previous 12 months. In any event, final interpretation of this requirement, and therefore eligibility determination, rests with the Construction Training Fund.

INELIGIBLE EMPLOYERS

- | | |
|---|--|
| <ul style="list-style-type: none">• Government departments and agencies• Mining, Oil & Gas and mineral exploration companies• Companies that manufacture, supply or deliver building products | <ul style="list-style-type: none">• Companies that manufacture, supply, deliver or install non-building products on the completion of the construction process• Companies that install, maintain, repair and inspect elevators and escalators |
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APPLICATION PROCESS

All applications for Direct Indenture grants must be lodged with the Construction Training Fund whilst the traineeship indenture is current. To apply for a Construction Training Fund employer grant, complete the **Application Form** and **Work History** and submit to the Construction Training Fund.

PAYMENT STRUCTURE *Trainees registered on or after 1st October 2009*

Employer grants for the current Construction Training Fund Trainee Grant program are paid in three (3) instalments:

1. First payment is paid to an employer when the trainee has completed the three (3) month probation period and is registered with the Department of Training and Workforce Development.
2. Second payment is paid on the half way mark of the traineeship.
3. Final payment is paid when the trainee has successfully completed the traineeship qualification. **Application for final payment must be lodged with the Construction Training Fund within 12 months of the trainee's successful completion.**

ADDITIONAL SUBSIDIES

Depending on the term of indenture, the Construction Training Fund can provide an additional supplement to an employer who indentures:

- » **A Mature Age Trainee**
21 years and over (at the time of registration), lump sum payment with first payment
- » **A Regional Trainee (outside 80km Perth radius)**
North 26^o parallel = 20% of total grant
South 26^o parallel = 10% of total grant
- » **An Indigenous Trainee**
30% of total grant



The following trades are recognised as eligible for Construction Training Fund employer grants. The Construction Training Fund may require further documentation from an employer to confirm eligibility.

CERTIFICATE II	
Bituminous Surfacing	Civil Construction
Drainage	General Construction
Glass and Glazing	Marble & Granite (Edge Mason)
Metal Roofing (Housing)	Paving

CERTIFICATE III	
Bituminous Surfacing	Bridge Construction & Maintenance
Civil Construction	Foundation Work
Dogging	Pipelaying
General construction (Demolition)	Railway Construction & Maintenance
Plant Operations	Road Construction & Maintenance
Rigging	Steelfixing
Scaffolding	Tunnel Construction
Trenchless Technology	

CERTIFICATE IV	
Estimating (Housing)	Site Management
Residential Drafting	Civil Construction Supervisor



NEW TRAINEES APPLICATION FORM

EMPLOYER DETAILS

Name of Employer:	Cheque Payable to:	
Contact Name:	A.B.N.:	
Postal Address:	Town / Suburb:	Post Code:
Email:	Phone or Mobile:	Fax:

TRAINEE/S DETAILS

Trainee Name:	Trade:	Date of Birth:	Sector <small>*HO / CO / EC</small>	Indigenous Bonus <small>(please tick)</small>

* Refers to which sector the apprentice is to be mainly employed in: HO – Housing, CO – Commercial, EC – Engineering Construction

DECLARATION

I/we declare that as the employer of the trainee/s included in this application, I/we are actively involved in on-site construction/installation activities or on-site fabrication and installation work, in the building and construction industry, on a continual basis for the major portion of our time. Further that the trainee/s involved will be gaining skills from work on construction sites.

I/we also declare that these building and construction activities have not been undertaken on any construction project which is associated with exploration or extraction and processing of minerals or petroleum.

Attached is a sample of the work which my business has undertaken over the last 12 months and which provides evidence that we have been actively involved in on-site building and construction activities.

EMPLOYERS NAME: _____

SIGNATURE: _____ DATE: _____

CHECKLIST		SEND TO
<input type="checkbox"/>	Completed Application Form	Construction Training Fund PO BOX 746 WEMBLEY WA 6913 OR FAX: 9244 0199
<input type="checkbox"/>	Work History	



GRANT - NEW TRAINEE WORK HISTORY



EMPLOYER NAME:		CONTACT NUMBER:	TRAINEE NAME:	TRADE:	
Please detail six projects your business has undertaken over the last 12 months, which provides evidence that your business is actively involved in on-site building and construction activities				* Work Done on-site during construction phase	
PROJECT OWNER DETAILS		PROJECT LOCATION	BRIEF JOB DESCRIPTION	*	DATE
<i>Example Only:</i>	<i>Joe Blogg's Homes Tel: 9876 6532</i>	<i>123 Hay Street, Perth</i>	<i>Electrical wiring to new home</i>	<i>Y/N</i>	<i>February 2010</i>

Note: Project Owner details and telephone contact details are required for each work history record. The Construction Training Fund reserves the right to the final determination of employer eligibility for subsidies under any of the Fund's training programs.